**College of Engineering – Updates to Promotion and Tenure Vita**

Format/preparation of updated information:

To convey important changes to their vita that occur during the period of evaluation of their dossier, candidates should submit a separate document listing the changes rather than an updated vita. The format for this document is on the next page (also available on the college website).

Submission of updates:

Updates to the candidate vita can be submitted in a consolidated fashion **thrice** using this format:

* 1. Once after dossiers have been submitted to external letter writers, but before submission of dossier to the college.
	2. Once after the dossier is submitted to the college (around first week of January – exact date will vary)
	3. Once after the dossier is submitted to the Provost’s office (around first week of March – exact date will vary each year)
* These updates should be collected at the department level, reviewed, approved and forwarded to the Dean’s office (Executive Assistant to the Dean, Heather Shupick or Associate Dean for Academic Affairs, Sriram Sundararajan) by the department chair.
* For updates prior to the dossier reaching the college, the department chair will provide a note stating when the information became available and which evaluators have considered it in their deliberations.
* The department chair will provide all information and submit to the Dean’s office. Dean’s office will take the updated information into account prior to its recommendation to the Provost’s office (second update) or send on to Provost’s office (third update).

**Updates to Faculty Vita (DATE of UPDATE)**

Name: **XYZ**

Department: **ABC Engineering**

Current Rank: **Associate Professor (with tenure)**

INSTRUCTIONS:

* List the section number and name being updated as per the vita template.
* List the original entry and indicate the update for that entry.
* **Examples** are provided below.
* Please REMOVE THIS HIGHLIGHTED SECTION before submitting.

**II A. 2. Articles in Peer-Reviewed Journals – In Review**

1. G. ABC+, K. MNO and S. JKL, ‘Paper Title,’ submitted to *Journal of Awesome Research,* September 2012.

Update: This article has been accepted for publication and is available online at:

(provide citation, link or DOI etc.)

The updated citation is:

G. ABC+, K. MNO and S. JKL, ‘Paper Title,’ *Journal of Awesome Research* **54***,* 21-28 (2013).

**II A 5. Formally Invited Seminars and Presentations**

1. ‘Investigating Transfer Film Formation at the Nanoscale – Augmenting Scanning Probe Studies with 3D Atom Probe Tomography,’ Invited presentation, Argonne National Laboratory, IL, August 2013.

Update: This talk has been rescheduled for November 2013.

**II D. D. Pending Grants and Contracts**

1. Title of Grant: Investigating…..

Investigators: PI: ABC (JKL Engineering), Co-PIs: FGH (MNO University)…..

Granting Agency: National Grants Agency

Dates of beginning and end of grant: 7/1/2013 – 6/30/2015

Total dollar amount of grant (amount allocated to candidate): $899,684 ($200,000)

Update: This grant has been awarded.

3. Title of Grant: Investigating…..

Investigators: PI: ABC

Granting Agency: National Awards Agency

Dates of beginning and end of grant: 7/1/2013 – 6/30/2015

Total dollar amount of grant (amount allocated to candidate): $250,000

Update: This grant has been awarded. The dates of the grant have changed to Oct 1, 2013 – Sept 30, 2015 and the amount has changed to $225,000.

**III.C Supervision of Students as Major Professor**

***Current Students***

1. Natasha Romanoff, Ph.D., January 2009 - current, degree expected December 2013.
2. Tony Stark, Ph.D., August 2010 – current, degree expected August 2015.

Updates:

Natasha Romanoff passed her final oral examination on Oct 30, 2013 and will graduate December 2013.

The following students have joined my group Fall 2013:

1. Peter Parker, Ph.D., August 2013 - current, degree expected Summer 2017.
2. Wanda Maximoff, Ph.D., August 2013 – current, degree expected Summer 2017.
3. Gamora Zen Whoberi, Ph.D. August 2013 – current, degree expected Summer 2017.