**Factual Information Summary for Promotion and Tenure**

# Iowa State University

## *Updated May 2020*

*To be completed by candidate and reviewed by department chair*

*This quantitative summary aims to present internal reviewers with a standard set of factual information* relative to the candidate’s activities during the review period. While this summary of factual information (Tab 1) contains the key facts of the candidate’s promotion and tenure case (5.2.4.2.6), the narrative summary prepared by the candidate (Tab 2) articulates the specific context of the case and highlights the candidate’s scholarly accomplishments, trajectory, and impact. This internal document shall not be shared with external reviewers. The candidate has final responsibility for the factual information summary’s accuracy.

|  |
| --- |
| Candidate Name: |
| Current Rank: |
| Department: College: |
| Extension Appointment: Yes or No |
| Date factual information summary completed by candidate: |
| * Date accepted by department chair: |
| * Date accepted by departmental committee: |

# For General Faculty

* 1. **Advising *(provide number, not names)***

|  |  |  |  |
| --- | --- | --- | --- |
| Advisee Type | Number as of fall semester | Number graduated at current rank\* | Number graduated at previous rank\* |
| Undergraduate advisees – Non-Honors |  |  |  |
| Undergraduate advisees – Honors |  |  |  |
| Masters – As major professor |  |  |  |
| Masters – As committee member |  |  |  |
| Ph.D. – As major professor |  |  |  |
| Ph.D. – As committee member |  |  |  |
| Post-Docs |  |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

* 1. **Teaching *(at current rank)***

|  |  |  |  |
| --- | --- | --- | --- |
| Academic Year | Number of credits taught | | |
| Number of Undergraduate credits | Number of Graduate credits | Professional (CVM only) |
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\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

* 1. **Publications *(provide number, not titles).***

*Must be accepted, forthcoming, in press, or published – not “submitted” or “under review” or “working paper”.*

|  |  |  |
| --- | --- | --- |
| Publication Type | At current rank\* | At previous rank |
| Refereed journal articles |  |  |
| Authored books |  |  |
| Authored textbooks |  |  |
| Edited books |  |  |
| Book chapters |  |  |
| Textbook chapters |  |  |
| Non-refereed journal articles |  |  |
| Encyclopedia entries |  |  |
| Non-refereed proceedings |  |  |
| Refereed proceedings – Major conferences |  |  |
| Presentations – Major conferences |  |  |
| Juried exhibitions/shows/performances |  |  |
| Invited exhibitions/shows/performances |  |  |
| Peer-validated adult curricula/programming (Extension) |  |  |
| Peer-reviewed Extension Publications |  |  |
| Peer-validated undergraduate/graduate curricula or instructional materials |  |  |
| Software products (e.g., decision support, apps) |  |  |
| Other (specify): |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

* 1. **Invited Talks**

|  |  |  |
| --- | --- | --- |
| Venue | At current rank\* | At previous rank |
| At other universities |  |  |
| At conferences |  |  |
| At agencies, companies, other venues |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

* 1. **Funding**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type | Role | Total funding | | Funding to candidate | |
| At current rank\* | At previous rank | At current rank\* | At previous rank |
| External – Competitive | PI |  |  |  |  |
|  | Co-PI |  |  |  |  |
| External – Non-competitive | PI |  |  |  |  |
|  | Co-PI |  |  |  |  |
| Internal | PI |  |  |  |  |
|  | Co-PI |  |  |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

* 1. **Citations**

|  |  |  |
| --- | --- | --- |
| Name of source | Date consulted | Number |
|  |  |  |

* 1. **H-indexes (Web of Science and Google Scholar)**

|  |  |  |
| --- | --- | --- |
| Name of source | Date consulted | Number |
|  |  |  |
|  |  |  |

* 1. **Externally Competitive Awards (at current rank)**

*(e.g., AAAS, Fulbright, NEH, NSF Career, Society Fellows, etc.)*

|  |  |
| --- | --- |
| Award Name | Date conferred |
|  |  |
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*For external awards lists please see:*

*https://*[*www.provost.iastate.edu/faculty-and-staff-resources/faculty-awards-hub*](http://www.provost.iastate.edu/faculty-and-staff-resources/faculty-awards-hub)

* 1. **Other Awards (at current rank)**

|  |  |
| --- | --- |
| Award Name | Date conferred |
|  |  |
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|  |  |
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|  |  |

* 1. **Technology Transfer Activity**

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | | At current rank | At previous rank |
| Patents | Awarded: |  |  |
|  | Pending: |  |  |
| Licenses | |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

# For CVM faculty only:

* 1. **Teaching**

|  |  |  |  |
| --- | --- | --- | --- |
| Advisee Type | Active as of current semester | Graduated at current rank | Graduated at previous rank |
| Post-Docs (Board-Certified) |  |  |  |
| Post-Docs (Non Board-Certified) |  |  |  |
| Residents mentorship |  |  |  |
| Interns mentorship |  |  |  |

* 1. **Clinical Service Activity**

|  |  |
| --- | --- |
| Year | Weeks of Assigned Duty including Emergency Duty |
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# For Extension faculty only:

* 1. **Teaching**

|  |  |
| --- | --- |
| Year | Number of non-credit classes/events |
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* 1. **Stakeholder/Community Engagement**

|  |  |  |
| --- | --- | --- |
| Year | Type, Number and Followers | |
| Type (e.g. Blogs, Newsletters, Social Media Use, Popular Press  Articles, Radio Shows, Webinars) | Number of Items & Number of Followers |
| **e.g. 2014** | **Blog** | **1 and 200 followers** |
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*Revised May 2020*