**FACULTY VITA**

***NOTES:***

***a) In each section, list items in reverse chronological order.***

***b) Use a minimum font size of 11.***

***c) Include page numbers. Notes in shaded boxes (like this one) should be deleted before submission.***

Date:

Name:

Department:

Current Rank/Title:

1. **BACKGROUND, PROFESSIONAL EXPERIENCE AND RECOGNITIONS**
   1. Education

***For each degree provide the name of institution, degree, field of study, and date of degree.***

* 1. Academic Appointments

***For each position (including those at ISU) provide position held, institution, and dates.***

* 1. Other Professional Employment

***For each position provide position held, organization, and dates.***

* 1. Honors and Awards

***For each honor/award provide name of honor/award, granting group, and date.***

1. **SCHOLARSHIP AND RESEARCH/CREATIVE ACTIVITIES**
   1. Scholarship

*# Denotes any publication derived from the candidate’s thesis/dissertation.*

*+ Denotes student co-author.*

*Additional symbols may be used – please define.*

*Include DOIs for products where applicable. As applicable, indicate which works of scholarship occurred at ISU, and which occurred after last advancement.*

* + 1. Articles in Peer-Reviewed Journals – In Print or Accepted

***Sample:***

***1. Smith J# and M Jones, “This is the title”, Journal Name, Vol, 1211-1213 (2007).***

***2. Smith J and S Rodriguez+, “This is the title”, Journal Name, Vol, 100-118 (2005).***

* + 1. Articles in Peer-Reviewed Journals – In Review

***Follow same format as II.A.1. above.***

* + 1. Peer-Reviewed Conference Proceedings, Bulletins, or Reports – In Print/Accepted

***Follow same format as II.A.1. above replacing “Journal Name” with “Proceedings Name”.***

***Provide acceptance rate.***

* + 1. Books and Book Chapters

***For each book or book chapter provide title, author(s), publisher, and year. Indicate your role (author/co-author/editor/co-editor) clearly.***

* + 1. Formally Invited Seminars and Presentations

***For each item provide title, venue, and year.***

* + 1. Contributed Presentations

***For each item provide title, venue, and year.***

* + 1. Other Scholarly Contributions

***Format as appropriate for item. Include any non-peer reviewed contributions here.***

* 1. Patents, Disclosures, and Technology Transfer

***For each item provide invention name, inventor(s), identification number, and year patent issued/ invention disclosed.***

* 1. Funded Grants and Contracts

***For each grant list:***

***Investigators (and their institutions), Principal Investigator first:***

***Title of grant/contract:***

***Funding agency:***

***Dates:***

***Total dollar amount of grant (and dollar amount allocated to this candidate):***

***Role on project:***

* 1. Pending Grants and Contracts

***Follow same format as II.C. above.***

1. **TEACHING AND STUDENT MENTORING**
   1. Instruction for ISU

***Provide information for undergraduate and graduate courses, both on and off campus. Include semester, course identifier, course name, number of credit hours, lab/no lab, number of students in class, and number of TAs.***

***For example:***

***1. Spring 2009: ENGR XXX – “Course I Title”, 3 Credits, No Lab, 145 students, 2 TAs.***

***2. Fall 2010: ENGR XXX – Course II Title”, 4 Credits, Lab, 35 students, no TA.***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Term (most recent first)** | **Course number** | **Course Title** | **Credits** | **Lab** | **Number of students** | **TA/graders** |
| Spring 2018 | ENGR XXX | Engineering is Awesome | 3 | Yes | 70 | 2/1 |
| Fall 2017 | ENGR XXX | Engineering is Cool | 3 | No | 70 | 1/1 |

* 1. Curricular Development Activity for ISU

***Provide course identifier, course name, year of development/modification, and description of contribution.***

* 1. Supervision of Students as Major Professor

***For each graduate student supervised, provide the student’s name, level (e.g. MS, PhD), co-advisor (if any), dates work was supervised, thesis title if known, and the student’s placement / current status.***

***For example:***

***1. Mary Cooper, PhD, June 2000-July 2005, “Dissertation Title”, now at Intel.***

***2. John Smith, MS, (Jim Atafaris, co-advisor), June 2003-July 2005, work in progress - degree expected August 2005.***

* 1. Service on Graduate Student Committees

***For each graduate student provide the student’s name, year of graduation, level (e.g. MS, PhD), department, and your role on committee (e.g. minor representative, committee member).***

* 1. Supervision of Post-Doctoral Students and Professional Staff

***For each post-doctoral student supervised provide the student’s name, dates of supervision, project name, and the student’s placement / current status.***

* 1. Supervision of Independent Study and Undergraduate Research

***For each project provide the name(s) of student participant(s), dates of supervision, and project name.***

* 1. Non-ISU Instruction (e.g. Short Courses, Workshops, Training)

***For each item provide name of activity, date(s), and location.***

* 1. Other Teaching and Student Mentoring Contributions

***This section is optional. If not needed, remove.   
For each item provide name of activity, date(s), and nature of contribution.***

1. **INSTITUTIONAL SERVICE**
   1. University-Level Service

***For each service role provide title and date(s).***

* 1. College-Level Service

***For each service role provide title and date(s).***

* 1. Department-Level Service

***For each service role provide title and date(s).***

1. **PROFESSIONAL SERVICE**
   1. Editorial and Review Service for Manuscripts

***For each item provide name of journal, nature of activity (e.g. senior editor, associate editor, reviewer), and dates of service.***

* 1. Service to Professional Societies

***For each office provide name of society, office held, and dates of service.***

* 1. Grant Review Activities

***For each panel provide name of funding agency, dates of service, and role on panel (e.g. panel member, chair of panel)***

* 1. Government, Educational, or Corporate Advisory Committees

***For each committee provide name of organization, dates of service, and services rendered.***

* 1. Other Professional Service

***This section is optional. If not needed, remove.  
For each activity provide title, date(s), and services rendered.***

1. **DIVERSITY, EQUITY AND INCLUSION ACTIVITIES**

***Faculty are encouraged to highlight any efforts they may have engaged to enhance diversity, equity and inclusion in their areas of responsibility.  
For each activity provide title, date(s), and brief description of the activity.***

1. **OUTREACH, COMMUNITY ENGAGEMENT AND OTHER ACTIVITIES**
   1. Outreach Activities

***For each activity, provide title, date(s), and brief description of activity.***

* 1. Community Engagement Activities

***For each activity, provide title, date(s), and brief description of activity.***

* 1. Other Activities

***This section is optional. Remove if not needed.  
For each activity, provide title, date(s), and brief description of activity.***