

**Add us on
Social Media!**



@esciowastate



**ENGINEERING
STUDENT COUNCIL**
IOWA STATE UNIVERSITY



Attendance

- Check in on iPad
 - Main contact fill it out
- Attendance from fall is at end of your row
- Voice discrepancies after meeting

IOWA STATE UNIVERSITY
College of Engineering



Engineering Career Fair

Tuesday, February 11th, 12-5PM
(Hilton Coliseum & Scheman)

Engineering Career Services

3200 Marston Hall • 515-294-2540 • ecs@iastate.edu • www.engineering.iastate.edu/ecs

Preparation: Research Companies in CyHire

There are 100s of employers; which should I talk to?

- CyHire is the easiest way to research companies that will be attending the career fair
 - Start with: Who is hiring your major and employment type (i.e., internship/co-op)?
- Consider small companies with short lines and smaller pools

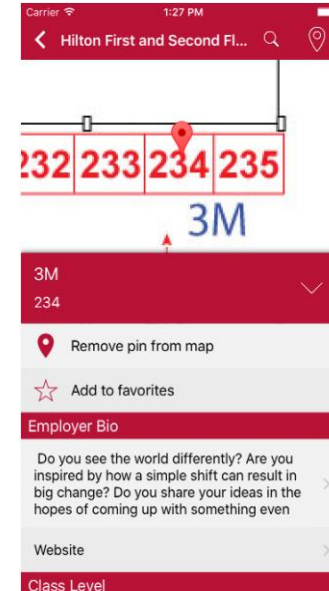
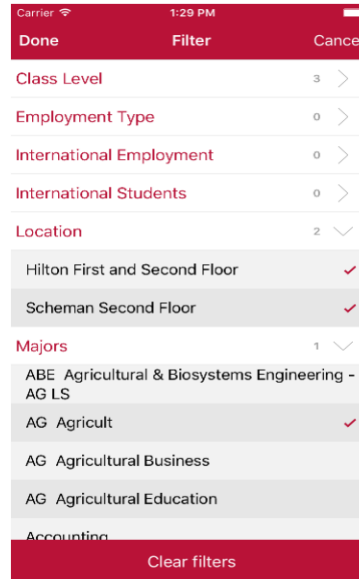
What to research?

- Products & services
- Open positions & locations
- Corporate culture
- Recent news (e.g., started a new project, made an acquisition, or anything that you find interesting.)



How to Prepare for the Career Fair: Utilize the MyState App

- MyState App
 - Fairs Section
- Booth Locations
- Company Information
- Use filters to search
- Star the companies to save to favorites list
- Pin locations on the map
- Pre-plan what booths you want to go to



How to Be Successful at the Career Fair



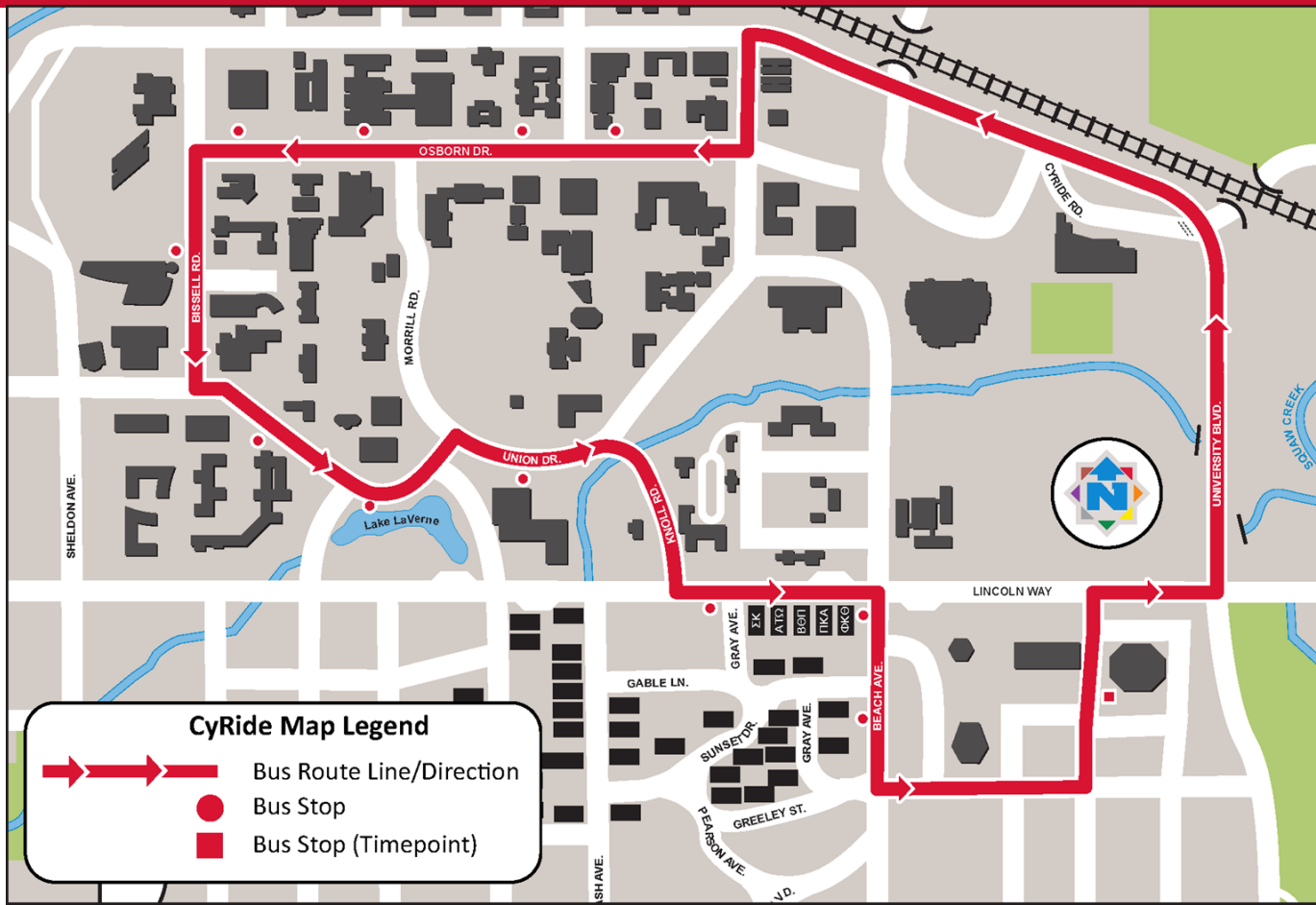
- Be prepared to talk about yourself: Emphasize your professional & technical skills using specific examples.
- The recruiter may take notes while you are talking – don't let this distract you.
- Stay positive and interested throughout.
- Plan to ask 1-2 questions based on your research to learn about the company & show your interest.
- Collect contact info (and notes about the company)
- Follow up with the recruiter after the fair

Events to Attend

- **1-Minute Resume Evaluations**
 - A quick review in just one minute!
 - When: **Monday-Friday (Jan. 21st - Feb. 7th)**
 - **3200 Marston, 11am-2pm**
- **Employer Information Sessions (See CyHire for details)**
 - Happening throughout the semester
 - Perfect opportunity to network early with employers and learn about their company
 - Smaller group of students = more time to get to know recruiters in a more informal setting
- **One-Stop Career Fair Prep Event (Thursday, February 6th, 3-7PM)**
 - Everything you need to know and do to prepare for the career fair in just ONE NIGHT!
 - A great way to interact with employers and get advice in a low-risk environment
- **Career Fair (Tuesday, February 11th, 12-5pm)**

IOWA STATE UNIVERSITY

College of Engineering



Your Next Step!

Canvas: Engineering Career Prep

☰ ECS: Engineering Career Prep

Home

ECS: Engineering Career Preparation - Org

Edit

Announcements

Modules

Assignments

Quizzes

ISU AdminTools

Analytics Beta

Files

Discussions

Conferences

Grades

Syllabus

People

Pages

Outcomes

Collaborations

Settings

THE JOB MARKET IS A COMPETITIVE PLACE.



THIS COURSE WAS DEVELOPED TO GIVE YOU AN ADVANTAGE OVER YOUR COMPETITION.

This non-required "course" will help you feel more comfortable, confident, and competent in a variety of situations so that you can launch a successful and fulfilling career after receiving your engineering degree. All students within the College of Engineering have automatically been given access to this resource. You are not required to complete anything - it is simply here as a resource for you. No grades will be assigned and it will NOT affect your GPA. Ideally, you should complete this course your freshman year and refer back to the information as needed. It takes time to build relationships with potential employers and develop an effective resume that includes a number of skill-building experiences. Many employers expect you to have at least one engineering internship or co-op on your resume before they will consider you for full-time employment. Don't panic if you are getting a late start, but don't put it off another day!

Engineering Career Services is here to help YOU!

- USE CYHIRE – Everything career-related will be located in this system
- Some of the topics ECS helps with:
 - Resumes, Interviewing, Cover Letters, Reviewing Offers, Career Fair Prep, and MORE!
- Attend seminars:
 - See 'Events' section in CyHire
- Schedule an appointment through your CyHire account
 - Click the 'Request a Career Advising Appointment' link on homepage
- Utilize the ECS: Engineering Career Prep Canvas Course







Allocations





- Absences
 - Unexcused absences from the previous semester will count as deductions
 - 1 meeting = 25%, 2 meetings = 50%, 3 meetings = 75%, 4 meetings = 100%
 - These will be reviewed on a case-by-case basis

Reminder - >

ESC Allocations Information

The following contains information about the ESC Allocations process. Please see the PowerPoint and Worksheet for more detailed information about the process and what you need to do to secure funds for your organization.

Links for Spring 2020 Allocations:

- [PowerPoint Presentation](#)  for information on requesting funds from ESC.
- [Worksheet Template](#)  for requesting funds from ESC.
- [Presentation Template](#)  for requesting funds from ESC.
- [HOW TO SCHEDULE A MEETING \(Times are not available yet on Canvas and an announcement will be posted when they are.\)](#) 



[Complete the quiz](#) after reviewing the materials above and being sure your treasurer is familiar with Workday.

Please note that both the Powerpoint Presentation and Worksheet must be completed and uploaded to the quiz to be eligible for funds. Once these have been completed, you must schedule a meeting using the instructions above. All meetings will be held on the 3rd floor of Marston and exact rooms will be announced on Sunday, February 2nd.

For more information regarding the allocations process please contact the ESC's Vice President of Finance at jsu.esc.finance@gmail.com or jtbump@iastate.edu.

New Allocation Reimbursement Procedure:

Once organizations are allocated funds from ESC, the new process outlined below is required:

1. Fill out this [form](#) 
 1. An example of how to correctly fill it out is [here](#) 
2. ✉ Email it to spurlock@iastate.edu
3. The transactions listed on the form will be taken off of your account and put into an account under the Dean of the College of Engineering.

Campus Organization Funding Support Request Form

Organization Treasurer: Please fill in the Funding Request section, and submit directly to the department, college, or unit

FUNDING REQUEST

Campus Organization Name	Engineering Club
Program Worktag	PG 123456
Treasurer Name	John Doe
Email/contact information	johndoe@iastate.edu

Please complete budget line information for this request

Budget line item: hotel, food, airfare, speaker, etc.	Approximate transaction date	Vendor	Amount requested
<i>Example: hotel</i>	<i>September 2019</i>	<i>Gateway Hotel</i>	<i>\$300</i>
Transportation	November 2019	ISU Transportation Services	\$700
Craft Supplies	November 2019	Hobby Lobby	\$200

Are you receiving Student Government funding for this event? Please write in Yes or No No

Describe the event and how the expense may benefit the Iowa State community and the new funding source
Allocated funds from Engineering Student Council for transportation to and from a conference in Chicago. Allocated funds from Engineering Student Council for craft supplies for an outreach event.

A spreadsheet can be attached if there are not enough lines



Spring 2020 Allocations

- ❖ In order to be eligible for funding from allocations:
 - a. Both your PowerPoint and Excel Worksheet must be uploaded in the quiz using the templates posted on Canvas (Please do not use any old templates as there have been some changes in the past year)
 - b. Must complete Canvas quiz by Sunday, February 2 at 11:59 P.M.
 - c. Must schedule an individual meeting for your student organization during one of the available times shown on Canvas. These will be held February 5th and 6th. If none of the times work, email me at isu.esc.finance@gmail.com
 - d. Follow the new reimbursement process

- ❖ Let me know if your Treasurer, President, and/or ESC Representative has not been enrolled in the Canvas Course.

February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Quiz Closes		Review	Meetings	Meetings		
2	3	4	5	6	7	8
		Amounts Decided		Receipts Sent		
9	10	11	12	13	14	15



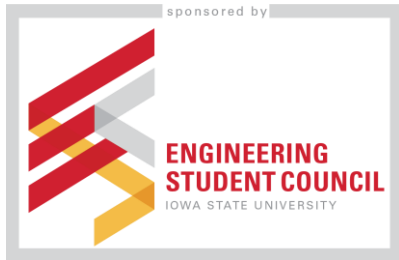
Event Authorization Update

❖ <https://events-stuorg.sws.iastate.edu>



Trademark Reminders


- Give the ESC Trademark overview [document](#) a read through sooner rather than later and email Nick Kline (isu.esc.trademark@gmail.com) with any questions
- If your club will be submitting trademark requests for competitions, remember the sooner the better!
- Questions?



IOWA STATE UNIVERSITY
Trademark Licensing Office


Engineers' Week

- Pre-order merch and buttons through our online portal or in person at our table in Hoover
- Check out our Social Media and email blasts for information on our events
- Email us isueweek@gmail.com for any other questions/concerns
- P.S. We're doing a departmental competition Can Drive
 - The winning department gets engraved on a perpetual plaque



Engineers' Week 2020

Breaking the Boundaries of Engineering

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9	Door Decorating Contest					15
	ScavENGER Hunt for the Golden Calculator					
16 E-Mazing Race 1:00 PM	ScavENGER Hunt for the Golden Calculator					22
	Button Lunch (Hickory Park) 11-1PM Men's Basketball Game Watch	Button Lunch (Burgers) 11-1PM Research Park 3:00PM	Button Lunch (Fazoli's) 11-1PM Engineers on Ice 6:30PM	Button Breakfast (Panera) 7:45-9:45AM Keynote Speaker: Kate Darling 7:00PM	Engineers' Week Banquet (by invitation)	@isueweek www.engineering. iastate.edu/eweek/ 



E-Mazing Race

Sign your club up to host a stop along the route



Team sign up form will come soon from a Joel email

Fun prizes for the winners - last year was Gift Cards!



Sunday, February 16th

Setup: 12:00 pm - 12:45 pm

Event: 1:00 pm - 3:00 pm

Clean-up: 3:00 pm

Email us with any
questions @
stengagement@gmail.com



Spring Meetings and Office Hours

- General Meetings
 - (2/25), (3/31), (4/21)
 - 5:10-6p on Tuesdays
 - Marston 2200
- Office Hours
 - 11a-12p on Thursdays
 - Marston 1200



Updates & Announcements

- ClubFest - tomorrow (1/22) 11a-4p @ MU Great Hall
- Spring Career Fair - Tues., Feb. 11 12-5p