

College of Engineering, Diversity and Inclusion Committee Meeting

27 April 2020, 11:00 – 12:00 AM

Meeting location: <https://iastate.zoom.us/j/3233258784>

Meeting Agenda

- I. Call to order
- II. Updates from CoE
 - a. Student Services
 - i. Much recent effort has been focused on pass/not pass policy and advising students, planning for orientation which will now be online in June. Students will receive departmental information during Welcome Week (Mon – Wed) followed by destination Iowa State (Thurs/Fri). Issues brought up by students include: quiz times (time zone differences), internet access, and heavy workloads. Lots of concerns regarding finances, including lost jobs and wondering if COE will set up an emergency fund like CALS.
 - ii. LSAMP will continue to run this summer with virtual undergraduate research experiences with \$2500 stipend for participants. Are research mentors needed?
 - iii. APEX is running online 4 weeks in July, no ISU classes, instead the focus will be connecting to resources and building community as well as virtual departmental visits. Students will receive a \$1,000 scholarship for the fall semester if they complete 80% of the activities.
 - b. WiSE
 - i. Allie Parrot is the new Interim Director of WiSE and she will serve as our committee representative moving forward
 - c. EA
 - i. In the process of revising all search committee and P&T committee training, all will be moved online to a canvas course. Met with SHPE students before break and will plan to interact with student groups 1X per semester moving forward.
- III. Departmental Updates – CoE D&I Committee Members
 - a. No updates
- IV. Discussion/Action Items:
 - a. Subcommittee reports
 - i. CoE Training/Retreat
 1. Welcome back training proposed, include lunch, require some level of EDI engagement in annual review documents and also require reporting training to meet future KPIs in the COE strategic plan
 2. Seminar series proposed to strengthen the network of faculty/staff engaged in EDI topics. Looking for suggestions for the fall semester!
 3. Grad student opportunities: Recommend some orientation such as onboarding and TA training
 4. Encourage greater representation of faculty and staff at NCORE and society conference (e.g. SWE, NSBE, etc..) for greater engagement across the college. Use attendance as a tool for graduate student recruitment. Suggest college funding similar to Foreign Travel Grants for faculty and staff to attend.
 - ii. ABET tracking
 1. See attached report
 2. Follow up regarding CATME this summer, there are some users across campus but training and development of a community of users is needed to implement in select courses this fall. Note the ABET timeline.
 - iii. CoE Diversity Webpage

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1. No update
 - iv. Shared resources
 1. Activities summarized by department, pull examples of best practices this summer
 - b. Suggestions for EDI summer efforts
 - i. Identify inclusive language for syllabi to share broadly before the beginning of the semester
 - ii. Compile best practices from going online related to EDI to be shared across the college.
- V. Old Business
- a. Suggest inviting Engineering Career Services to have a representative on the CoE D&I committee.
- VI. Announcements