TEAM General Meeting Minutes 10-9-14

General Announcements – Kimbra

- Postcard etiquette
  - Don’t sign your last name
  - Follow example post card
- Reminder about getting certified for tours
  - Talk with your tour leader about getting checked off
  - You will receive a Turvis cup once your tour is completed
  - Also entered into a raffle for end of the year drawing
    - ANY member that can give a solo tour can be entered into the drawing
- Be on the lookout for new EIS Lab Tour order
  - Don’t repeat the same information from normal engineering tour, a lot of that information is covered in the EIS presentation families have earlier in the morning.
    - For example, don’t talk about study abroad, career services, etc. – it’s already talked about during morning presentation. Briefly mention they are housed in Howe Hall and then move on.
- New Constitution – will be sent out next week and added to website

Treasurer – Nolan

- Jacket Sales will begin soon - look for information to come by the next meeting.

Business Manager - Joe

- MUST email Joe (janear@iastate.edu) if unable to attend meeting - 3 unexcused absences is limit

Events - Katie

- October Events - LOTS of things coming up! Including the SATURDAY EIS

Tour scheduling - Rebecca

- New tour schedules sent out

Tour information – Bailey

- Tour of new Agricultural and BioSystems Engineering buildings
  - Minutes will be sent out later
- Still looking for more presentation ideas for upcoming meetings this semester and next
  - Please email baileyy@iastate.edu with your ideas

Recruitment – Michelle

Webmaster – David

Advisers - Sadie and Michelle

Social - Ethan