TEAM General Meeting Minutes 8-28

General Announcements – Kimbra
- Welcome Back!
- Events Sheet for Semester
  - Will be available on website as well
- Solo Tours - Cups still up for grabs!
- Tour Update
  - Water for guests – please offer to families on warm days
    - In fridges in 2620
  - Evaluation cards
    - Make sure to pass them out!!!
  - Postcards
    - Sign them with your name, TEAM (as opposed to just your name)
    - Ex: Kim, TEAM

Treasurer – Nolan
- Treasury overview & TEAM mentality
  - Will be inventory sheet on cabinet – if more water is needed, umbrellas, etc. please mark it on the sheet

Business Manager - Joe
- MUST email Joe (janear@iastate.edu) if unable to attend meeting - 3 unexcused absences is limit

Events - Katie
- Event Sign Ups - sign up via Google docs or at meetings

Tour scheduling - Daniel
- Fill out the Semester Availability Google form ASAP
- Tour Schedule - ready by Monday - NO TOURS MONDAY

Tour information – Bailey
- Updates on speakers [during meetings] already scheduled
  - Dean Rajala
  - New ABSE Facilities
  - Biomedical Minor
- Suggestions for other speakers/demos that we should pursue
  - Email Bailey with any suggestions of speakers or tours that would benefit TEAM

Recruitment – Michelle
- Tell a friend! Recommend TEAM to all the incoming freshman. I promise they’ll love it
- Application is due on September 11th, at 8 PM

Webmaster – David
- Membership Application is on TEAM website

Advisers
- Welcome Back
- Update on Tour Route with Marston Construction
  - Email to follow from Bailey
- Take a coozie!

Social - Ethan
- Fun Social