
WORLD LANGUAGE PETITION

STUDENT NAME _____ ID# _____

STUDENT PHONE# _____ ISU EMAIL _____

STUDENT ADDRESS _____

COLLEGE OF ENGINEERING WORLD LANGUAGE REQUIREMENT APPLIES TO ALL DIRECT FROM HIGH SCHOOL STUDENT ADMISSIONS BEGINNING FALL 2009 AND ALL TRANSFER STUDENT ADMISSIONS (STUDENTS WITH 24 OR MORE TRANSFERRABLE ACADEMIC CREDITS—VOCATIONAL TECHNICAL CREDITS DO NOT COUNT) BEGINNING FALL 2013.

THIS IS AN ADMISSIONS REQUIREMENT SO DATE OF STUDENT'S FIRST ENROLLMENT AT ISU IS USED TO DETERMINE IF IT APPLIES TO THE STUDENT. STUDENTS WHO RE-ENTER AFTER AN ABSENCE FROM ISU ARE HELD TO THE REQUIREMENT IN PLACE AT THE TIME OF THEIR FIRST ENROLLMENT AT ISU NOT THE TIME OF THEIR RE-ENROLLMENT.

1. STUDENTS CAN MEET THE ENGINEERING WORLD LANGUAGE REQUIREMENT IN **ONE** OF THE FOLLOWING WAYS **WITHOUT PETITIONING** THE ACADEMIC STANDARDS COMMITTEE (ENGINEERING CLASSIFICATION OFFICE INDICATES REQUIREMENT MET ON DEGREE AUDIT –NO PAPERWORK NEEDED)

- HIGH SCHOOL TRANSCRIPT SHOWING 2 YEARS OF A SINGLE WORLD LANGUAGE IN HIGH SCHOOL
- HIGH SCHOOL TRANSCRIPT SHOWING 1 YEAR OR 3 SEMESTERS OF A WORLD LANGUAGE IN HIGH SCHOOL AND COLLEGE TRANSCRIPT SHOWING 1 SEMESTER OF COLLEGE CREDIT IN THAT SAME LANGUAGE (101 CLASS IS OK FOR THE COLLEGE CREDIT)
- COLLEGE TRANSCRIPT SHOWING 2 SEMESTERS OF COLLEGE CREDIT IN A SINGLE WORLD LANGUAGE (101 AND 97 CAN BE CONSIDERED 1 YEAR)
- 1 SEMESTER OF COLLEGE CREDIT IN A WORLD LANGUAGE AT THE 201 OR HIGHER LEVEL **IF THE CLASS IS TAUGHT IN THAT LANGUAGE** (BILINGUAL STUDENTS ARE ELIGIBLE TO TAKE A 304 OR ABOVE COURSE SINCE IT IS CONTENT BASED BUT NOT A LOWER COURSE SINCE THESE ARE LANGUAGE LEARNING COURSES)
- CLEP OR DEPARTMENT TEST OUT CREDIT FOR 2 SEMESTERS OF COLLEGE CREDIT OR 1 SEMESTER CREDIT AT THE 201 LEVEL OR HIGHER (THIS IS NOT AVAILABLE FOR STUDENTS WHO ARE BILINGUAL)
- AMERICAN SIGN LANGUAGE CLASSES COUNT AS A LANGUAGE FOR MEETING THIS REQUIREMENT

2. STUDENTS WHOSE **NATIVE LANGUAGE IS NOT ENGLISH** MEET THE WORLD LANGUAGE REQUIREMENT IN THE FOLLOWING WAY AND **DO NOT NEED TO PETITION** THE ACADEMIC STANDARDS COMMITTEE (ENGINEERING CLASSIFICATION OFFICE INDICATES REQUIREMENT MET ON DEGREE AUDIT –NO PAPERWORK NEEDED)

- TAKE THE ENGLISH PLACEMENT ASSESSMENT FOR NON-NATIVE SPEAKERS OF ENGLISH AND PASS ENGLISH 150 AND 250 ALONG WITH ANY ENGLISH 101 OR ENGLISH 99 COURSES INDICATED BY THE PLACEMENT ASSESSMENT

3. STUDENTS WHO DO NOT MEET THE REQUIREMENT THROUGH ONE OF THE OPTIONS ABOVE, MAY PETITION THE ACADEMIC STANDARDS COMMITTEE TO MEET THE REQUIREMENT THROUGH THE STEPS LISTED BELOW

- COMPLETE THE WORLD LANGUAGE PETITION FORM
- WRITE A PERSONAL HISTORY STATEMENT ABOUT YOUR WORLD LANGUAGE KNOWLEDGE (WHICH LANGUAGE YOU SPEAK, HOW LONG YOU HAVE SPOKEN IT, WHERE YOU LEARNED IT, ETC)
- PROVIDE DOCUMENTATION TO SHOW YOU HAVE SIGNIFICANT BACKGROUND IN ANOTHER LANGUAGE SUCH AS:
 - OPTION 1: EVIDENCE HIGH SCHOOL WAS TAUGHT IN ANOTHER LANGUAGE (WORKING LINK TO SCHOOL WEBSITE, STATEMENT FROM HIGH SCHOOL STAFF PERSON, ETC)
 - OPTION 2: EVIDENCE OF WORLD LANGUAGE CLASSES TAKEN WHILE LIVING ABROAD
 - OPTION 3: BILINGUAL STUDENTS (HERITAGE SPEAKERS) MAY OBTAIN A STATEMENT FROM ISU FACULTY/STAFF PERSON VERIFYING THAT YOU SPEAK/WRITE ANOTHER LANGUAGE (ACADEMIC ADVISER CAN WORK WITH INTERNATIONAL STUDENTS AND SCHOLARS OFFICE OR WORLD LANGUAGE DEPARTMENT TO IDENTIFY FACULTY/STAFF PERSON WHO SPEAKS YOUR LANGUAGE TO DOCUMENT THIS FOR YOU)
 - OPTION 4: IF NO ISU FACULTY/STAFF IS IDENTIFIED FOR YOUR LANGUAGE, SHOW PROFICIENCY IN 2ND LANGUAGE IN SOME OTHER WAY BY SUBMITTING EVIDENCE SHOWING YOUR WORLD LANGUAGE BACKGROUND
- HAVE YOUR ACADEMIC ADVISER SUBMIT AN INFORMATION STATEMENT ABOUT YOUR SITUATION AND THE PROCESS USED TO PROVIDE SUPPORTING DOCUMENTATION OF YOUR WORLD LANGUAGE PROFICIENCY
- TURN THIS FORM AND ALL DOCUMENTATION IN TO: ACADEMIC STANDARDS, 1300 MARSTON HALL, 533 Morrill Road, AMES, IA 50011-2103, probationengr@iastate.edu, phone 515-294-8355 (NO SPECIFIC DEADLINE DATES—DECISIONS CAN BE MADE ONGOING).

4. STUDENTS WHO ARE WANTING TO REQUEST A WAIVER/EXEMPTION OF THE WORLD LANGUAGE REQUIREMENT MUST PETITION THE ACADEMIC STANDARDS COMMITTEE THROUGH THE STEPS LISTED BELOW

- COMPLETE THE WORLD LANGUAGE PETITION FORM
- PROVIDE A PETITION LETTER WITH EXPLANATION OF WHY YOU SHOULD BE EXEMPT FROM THE REQUIREMENT
- PROVIDE ANY DOCUMENTS TO SUPPORT YOUR REQUEST
- HAVE YOUR ACADEMIC ADVISER SUBMIT AN INFORMATION STATEMENT REGARDING YOUR SITUATION
- TURN THIS FORM AND ALL DOCUMENTATION IN TO: ACADEMIC STANDARDS, 1300 MARSTON HALL, 533 Morrill Road, AMES, IA 50011-2103, probationengr@iastate.edu, phone 515-294-8355 **BY THE COMMITTEE DEADLINES LISTED UNDER REINSTATEMENT POLICIES AND PROCEDURES** at <http://www.engineering.iastate.edu/student-services/academic-standards/>

STUDENT SIGNATURE _____

ACADEMIC ADVISER SIGNATURE _____

DATE SUBMITTED _____

APPROVED _____ DENIED _____ DATE _____

ACADEMIC STANDARDS REPRESENTATIVE SIGNATURE _____