TO: Senior Guidance Counselors
FROM: Hanna Hamlin
DATE: March 2018
RE: Griffith Engineering Scholarship

The Jean Griffith Scholarship is providing scholarships for deserving students. The Center for Scholarship Administration, Inc. (CSA), a non-profit, independent organization is the facilitator of the program.

Enclosed are flyers to be used in publicizing this scholarship. Please post them in areas where students normally congregate. Also enclosed is a Q&A that outlines the eligibility requirements of the scholarship.

Eligible applicants can apply online at www.csascholars.org. The deadline for applying is May 15, 2018.

Deadline for receipt of the online application as well as additional materials requested is 5:00pm est. on May 15, 2018.

This scholarship will be awarding scholarships for the 2018-2019 academic year.

The application process for eligible students will open online on March 15, 2018.
JEAN GRIFFITH SCHOLARSHIP IN ENGINEERING
2018-2019

The Jean Griffith Scholarship in Engineering is providing scholarships for deserving students. The Center for Scholarship Administration, Inc. (CSA), a non-profit, independent organization is the facilitator of the program.

QUESTIONS AND ANSWERS ABOUT THE PROGRAM

Q: What is the application process?
A: There are (2) parts to the application process:
1. You must set up an account and complete the online process. (Once you have done this you will get an email back confirming we received the online portion of your application and reminding you to complete step 2.)
2. You must mail in the additional required materials. (see list below)

Q: Who is eligible for the scholarship?
A: Applicants must:
1. Be incoming freshman admitted to or enrolled in the College of Engineering at Iowa State University.
2. Have graduated from a high school in Linn County, Iowa.
3. Have a minimum cumulative GPA of 3.0 on a 4.0 scale.
4. Demonstrate financial need and an aptitude for engineering subjects.

Q: When is the deadline for submission of materials?
A: The deadline for submission of the online portion of the application is MAY 15, 2018. Deadline for receipt of the additional required materials is 5:00 pm est. MAY 15, 2018. The additional materials required must be mailed to ONE envelope to the Jean Griffith Scholarship in Engineering, 4320-G Wade Hampton Boulevard, Taylors, SC 29687. The additional materials required must be RECEIVED no later than 5:00 pm est. MAY 15, 2018.

Q: What constitutes a complete application packet?
A: You must submit the following additional materials:
1. Submit the signed TERMS OF AGREEMENT, found in the application online.
2. Submit an OFFICIAL TRANSCRIPT with grades and cumulative GPA posted through the latest Fall semester. (It must be OFFICIAL)
3. Submit a LIST OF YOUR ACADEMIC HONORS, LEADERSHIP SKILLS, AND COMMUNITY SERVICE, etc.
4. Submit a SIGNED copy of parents' FEDERAL TAX FORM 1040 (pages one and two only) and W-2 FORMS for each parent (if applicable) for the latest year these forms were filed. In case of divorce parents, only the custodial parent's (and current spouse's if remarried) financial information will be required.
5. Submit a completed W-8 or W-9 form.

Q: What is the value of the scholarship award?
A: The number of recipients and the amount of each scholarship may vary from year to year due to fluctuations in the Fund's value and/or applicable document restrictions. The award amount is anticipated to be ½ of the annual tuition, fees, books and supplies, as required by your courses, per awardee.

Q: What college may I attend?
A: You must be an incoming freshman admitted to or enrolled in the College of Engineering at Iowa State University.

Q: What if I am unable to attend consecutive semesters?
A: Extenuating circumstances requiring a student to sit out a semester must be explained in writing to CSA. You will be notified of the final decision.
Q: **How are winners selected?**  
A: Awards Advisory Committee considers respective ability, educational goals, financial need and career ambitions.

Q: **How will I be notified if I am chosen as a recipient?**  
A: All applicants will be notified of the decisions of the committee.

Q: **Is this scholarship renewable?**  
A: This scholarship may be renewable for one additional year provided recipient maintains enrollments at Iowa State University, majoring in Engineering and maintains a cumulative GPA of 3.0 on a 4.0 scale. A GPA falling below the required minimum at the end for ANY semester will result in a conditional semester, IF a scholarship is renewed for an academic year and any semester is not used within that year then it is forfeited. Current recipients will receive information on the renewal process from CSA. Recipients must submit a renewal applications and transcript or grade report in order to be considered for renewal of their scholarship for the additional year.

Grade reports will be required at the end of the Fall semester. The grade report must include the name of the student and the name of the college. It is the responsibility of the recipient to request the grade report.

An official transcript will be required at the end of the Spring semester. It is the responsibility of the recipient to request the transcript.
Need financial help to attend College?

Apply for a
Jean Griffith Scholarship in Engineering

Eligibility Requirements:

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• Applicants must have graduated from a high school in Linn County, Iowa.
• Applicants must have a minimum cumulative GPA of 3.0 on a 4.0 scale.
• Applicants must demonstrate financial need and an aptitude for engineering subjects.

Eligible applicants may apply at
www.csascholars.org

DEADLINE: APPLICANTS MUST SUBMIT THE REQUESTED INFORMATION VIA THE WEBSITE AND BY MAIL. ALL ADDITIONAL ITEMS MUST BE RECEIVED NO LATER THAN 5:00 PM EST

MAY 15, 2018.