FACULTY TRAVEL PROGRAM (FTP)

The goal of this grant program is to help COE faculty increase and diversify the sources of their research funding and establish collaboration by providing funds to support face-to-face meetings with sponsors, program officers, and, in specific situations, collaborators. The request should identify the Funding Agency, Program Officer Name, Collaborator Name (if the visit is to a collaborator), possible targeted program, location of visit, and expected expenses.

The proposal should briefly describe the opportunity that will be facilitated by the visit and intended plans for follow-up pending a positive response.

A typical request will be from \$500 to \$1,000. Partial support from the department and/or PI incentive accounts are encouraged.

All tenured and tenure-track faculty with a primary appointment in the College of Engineering are eligible.

Travel to a professional/scientific conference is not eligible.

Applications are accepted any time, preferably at least 3 weeks prior to the visit. Requests should be submitted to <u>Dr. Arun Somani</u> via email with the subject line to be "Support Request through Faculty Travel Program."

Upon completion of the travel, a short report (form appended) should be submitted to Dr. Somani.

FTP REPORT

Who

Program Manager Name, Program Name, Agency, Date meeting took place

What Happened?

1. Short summary of any discussion you had with the program manager (½ page, use extra sheets as necessary)

2. Did you develop any new contacts as a result of your conversation? Please list the relevant names and affiliations.

Follow-up

- 3. Is ISU well-positioned to lead a proposal to this opportunity?
 - a. Tentative lead PI
 - b. Tentative Co-PIs
 - c. Tentative partners (subawardees)

- 4. What kinds of collaborations will be required to be successful?
 - a. What assistance might be helpful in assembling a team? i.e., outreach to industry, other schools, finding certain expertise, etc.
 - b. What other proposal development assistance do you need?