ESC General Meeting

5 November 2013, 7:00 pm

Gallery Room, Memorial Union

**General Announcements**

* Reminder: Pizza Sales have been restored!
* Thanks to Nick Terhall for investigating this issue

**Convention Planning**

* Guest Speaker: German Parada from Tau Beta Pi
* Debriefing of the Tau Beta Pi National Conference last weekend (great success!)
* 500+ in attendance
* Tips for hosting a convention:
* Attend a previous convention similar to the one being planned
* Form a committee of people who are interested and passionate about hosting a successful event
* An office at Iowa State for convention planning (Iowa State Conference Planning and Management)
* Scope of planning (do not duplicate efforts)
* Long-Term commitment, especially days of the event
* Stick to the plan, but be flexible
* Have lots of volunteers available and properly trained
* Know which decisions can be made individually and as a committee
* Utilize your club’s adviser
* By hosting a convention/conference you can gain important leadership skills, can bring people from across the country to Iowa State’s campus
* Need to schedule volunteers earlier
* Contact German with questions: [gparada@iastate.edu](mailto:gparada@iastate.edu)

**Outreach**

* Thanks for your participation during Middle School Day in October

**Administration**

* Retreat Suggestions:
* Email Ben about engineering events to be put on the website
* Request an organization email address to obtain printing credits for club

**Updates from Joel**

* Let Joel know if you are facing any challenges for volunteerism at youth events
* Use travel portal to give Joel notice so he may assist you if your club faces problems during planning
* Also let know the College know if you are planning a convention so that they may help you throughout the process

**Discussion**

* What kinds of information do organizations want/need?
* How do you want to receive this information?
* Emails (sent to ESC representative from club instead of President
* Do not look at newsletter (only if put into body of message)
* Post general meeting minutes on the website
* Facebook not desired

**GSB Voting Bylaw**

* Currently, organizations cannot be involved with ESC if they receive funding from GSB
* We are working to remove this restriction
* Have support from other college councils
* Will be sending a proposal to the GSB finance committee
* Update will be made at the December meeting

**Update from GSB Senators**

* Compensation for room/board to GSB exec has been removed, money will be directed back to student organizations during allocation processes
* Trevor is working on forming a committee that will help clubs in various areas of organization (event authorization, etc.)

**Conclusion**

* Order of the Engineer: Monday, December 2nd, 7 pm in the Great Hall of MU
* Sign-up posted soon, tell Seniors graduating this Fall

**Next meeting will be Tuesday, December 3rd from 8:00-9:00 pm in the Pioneer Room, MU**